



Ector County Commissioners' Court

May 13, 2025

10:00 AM

Commissioners' Courtroom, Ector County Administration Building Annex, 1010 E. 8th St.,
Odessa, Texas

CALL TO ORDER- Judge Dustin Fawcett

INVOCATION- Commissioner Mike Gardner

PLEDGE OF ALLEGIANCE- United States and Texas

SPECIAL PRESENTATIONS/REQUESTS/RESOLUTIONS

1. *Public Participation/Comments, Shelby Rigtrup- Public Information Officer:*

To receive public comments on non-agenda related items.

2. *Presentation, Samantha Whirley- Commissioners' Court Secretary:*

To consider, discuss, and take any necessary action to *receive* a presentation from the Ector County Library Foundation regarding the new Ector County Library and Construction Project.

3. *Funding Authorization, Samantha Whirley- Commissioners' Court Secretary:*

To consider, discuss, and take any necessary action to *approve* a contribution of \$10,000,000.00 to the Ector County Library Foundation for the new Ector County Library and Construction Project pursuant to the Resolution signed by the Commissioners' Court on November 19th, 2024, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

4. *Donations, Amber Valles- Public Works Department Coordinator:*

To consider, discuss, and take any necessary action to *approve* donations from Landgraf Crutcher & Associates, Inc., in the amount of \$250.00, and Parkhill, Smith & Cooper, Inc., in the amount of \$200.00, Sewell Ford in the amount of \$750.00, and P² Emulsion in the amount of \$250.00 to the Public Works Department for the Ector County Community Clean Up Event.

5. *2025-2026 FY Budget Schedule/Priorities, Shelby Rigtrup- Public Information Officer:*

To consider, discuss, and take any necessary action regarding the 2025-2026 Fiscal Year budget schedule and priorities.

6. *Salary Grievance Committee, Shelby Rigtrup- Public Information Officer:*

To consider, discuss, and take any necessary action to announce and appoint *Salary Grievance Committee Members* for the 2025-2026 Fiscal Year Budget Cycle, in accordance with Title 5, Chapter 152, Section 152.014, Texas Government Code.

7. *Resolution, Dustin Fawcett- Ector County Judge:*

To consider, discuss, and take any necessary action to *approve* a *Resolution* pertaining to a property tax freeze for seniors and people with disabilities, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

AWARD OF BIDS/PROPOSALS

8. *Request for Bid Specifications: Ector County Public Works Trucking/Hauling Services, Lucy Soto- Purchasing Director, Jeffrey Avery- Public Works Director:*

To consider, discuss and take any necessary action to *approve* the *Request for Bid Specifications* for *Ector County Public Works Trucking/Hauling Services, Project # 2025-IFB-085*; these specifications have been designed by the Public Works Department and the Purchasing Department and are ready to advertise and distribute to vendors upon approval from the Commissioners' Court.

9. *Department Copier Lease, Lucy Soto, Purchasing Director:*

To consider, discuss and take any necessary action to *approve* a new *5-Year Copier Lease* with CMC Business Systems, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; the award will use the *Texas DIRCPO-5428 Cooperative Contract* and will start on October 1st, 2025.

10. *Bid Awards: Road Materials, Lucy Soto- Purchasing Director, Jeffrey Avery- Public Works Director:*

To consider, discuss, and take any necessary action to *approve* the awards for *Road Construction Materials* to the following vendors: All Season Pre- Coated Patching Material (ASPPM), IFB No. 2025-IFB-071 award to Vulcan Material; Graded Base Material, PFB No. 2025-IFB-073 award to CSA Material, Green Dream International, and Hunter Ready Mix; Liquid Asphalt Emulsion IFB No. 2025-IFB-070 award to Ergon for CHFRS-Emulsion, award to P² for P2 CWE-2 Chip Seal Emulsion, award to Ergon for CSS-1H Emulsion, award to P² for P2 Road Stabilizer Emulsion, and award to P² for P2 Road Overcoat (ROC) Emulsion; it is requested to reject all bids and bid out with updated material for Seal Coat Aggregate, IFB No. 2025IFB-072.

CONTRACTS/AGREEMENTS/GRANTS

11. *Unclaimed Property Capital Credits for Counties Application, Tristan Marquez- County Auditor:*

To consider, discuss, and take any necessary action to *approve* an application for *Unclaimed Property Capital Credits for Counties*, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

12. *Evaluation/Ranking of Responses: TCEQ MS4 Permit Management Project, Lucy Soto- Purchasing Director, Jeffrey Avery- Public Works Director:*

To consider, discuss, and take any necessary action regarding the evaluation/ranking of the responses submitted for the *Request for Qualifications- TCEQ MS4 Permit Management, Project # 2025-RFQ-068*, and authorize the start of negotiations for an agreement between Ector County, Texas, and Parkhill.

13. *MOU: Grand Canyon University, Sonja Puga- Ector County Health Department:*

To discuss, consider, and take any necessary action to *approve* a *Memorandum of Understanding (MOU)* by and between the Ector County Health Department and Grand Canyon University, and authorize Brandy Garcia, Health Department Director, and any other necessary party, to sign all documents associated with this agenda item.

14. *Grant Agreement: DSHS, Sonja Puga- Ector County Health Department:*

To consider, discuss, and take any necessary action to *approve* a *Grant Agreement, Contract No. HHS001588400019*, by and between the Ector County Health Department and the Texas Department of State Health Services (DSHS), and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

15. *Lease Agreement Approval, Julie Prentice- County Attorney, Shelby Rigtrup- Public Information Officer:*

To consider, discuss, and take any necessary action to *approve* entering into a *Lease Agreement* by and between Ector County, Texas, and Butler-Cohen for the building located at 204 N. Grant Ave., Odessa, TX 79761, legal description- Original Town, Block 36, Lot 22, commonly known as the "Henderson Drug Building", and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

16. *Renewal Contract- PermiaCare, Mike Griffis- Sheriff:*

To consider, discuss, and take any necessary action to *approve* a *Renewal Contract* by and between Ector County, Texas, and PermiaCare for *Mental Health Deputy Services*, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

17. *MOU Amendment: Meals on Wheels, Mary Salaz- Senior Citizen Centers Director:*

To consider, discuss, and take any necessary action to *approve* an *Amended Memorandum of Understanding (MOU)* by and between Ector County, Texas, and Meals on Wheels for the provision of meals for the Ector County Senior Centers, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

PERSONNEL REQUESTS

18. *Employee Transfer, Wes Carta- Environmental Enforcement/Emergency Management Director:*

To consider, discuss, and take any necessary action to *approve* hiring Edgar Valenzuela as an *Environmental Investigator* for the Ector County Environmental Enforcement Department; pay is requested at a Step 5 to match his previous department salary.

19. *New Hire/Appointment Request: Deputy Constable, Precinct #1, Wes Carta- Environmental Enforcement/Emergency Management Director:*

To consider, discuss, and take any necessary action to *receive* written applications for the appointment of Deputy Constables for Precinct #1, to *approve* the appointment of Edgar Valenzuela as Deputy Constable- Precinct #1, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

20. *Reserve Deputy Constables Request, Wes Carta- Environmental Enforcement/Emergency Management Director:*

To consider, discuss, and take any necessary action to *approve* the appointment of up to four *Reserve Deputy Constables* for Precinct #1 in accordance with Section 86.012, Texas Government Code, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

21. *Engineering Summer Internship Position, Amber Valles- Public Works Department Coordinator:*

To consider, discuss, and take any necessary action to *approve* creating a *Summer Internship Position* for the Public Works Engineering Department, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

22. *Employee Fund Transfer Request, Mike Griffis- Sheriff:*

To consider, discuss, and take any necessary action to *approve* transferring Denisse Portillo from 005-360-5103 to 005-420-5103, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; Ms. Portillo has been relocated to the jail to assist with administrative operations and will continue her duties in support of the unit at the jail.

POLICIES/PROCEDURES

23. *Racial Profiling Report, Wes Carta- Environmental Enforcement/Emergency Management Director:*

To consider, discuss, and take any necessary action to *approve* the *2025 Racial Profiling Report* in accordance with the Code of Criminal Procedure Article 2.131-2. 138, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

24. *GPS/Camera System Policies/Procedures, Amber Valles- Public Works Department Coordinator:*

To consider, discuss, and take any necessary action regarding the creation and implementation of policies/procedures regarding the County GPS/Camera System.

25. *Longevity Pay Policy, Shelby Rigtrup- Public Information Officer:*

To consider, discuss, and take any necessary action regarding the current *Ector County Longevity Pay Policy and Procedures*.

26. *Insurance Quote Request: TAC, Lucy Soto- Purchasing Director:*

To consider, discuss, and take any necessary action to *request* a quote from the Texas Association of Counties (TAC) on Third Party Administration for Medical, Prescription Drug, and Dental Benefits, Flexible Spending Accounts, Life Insurance, Health Reimbursement Accounts, and Stop-Loss Reinsurance.

27. *Videoconferencing, Samantha Russell- Commissioner, Precinct #3:*

To consider, discuss, and take any necessary action regarding the following *proposed agenda disclosure* pursuant to Title 5, Chapter 551, Section 551.127, Texas Government Code, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

"Pursuant to Title 5, Chapter 551, Section 551.127, Texas Government Code, one or more members of the Ector County Commissioners' Court may participate in this meeting remotely by videoconference. A quorum of the Commissioners' Court will be physically present at the above-listed location, which will be open to the public. Members of the public may attend the meeting at this location and will be able to see and hear any members participating via videoconference. Videoconferencing members will be visible and audible to the public for the duration of the meeting."

DEVELOPMENT SERVICES

28. *County Road Name Change Requests, Eddie Landrum- Development Services Director:*

To consider, discuss, and take any necessary action to approve renaming Appaloosa Drive to "Ezekiel Avenue", Pinto Lane to "Jolleyville Avenue", and Buckskin Drive to "Acura Avenue", and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; each proposed road is located in Ranch Acres, 2nd Filing, Precinct #1.

PUBLIC WORKS

29. *Fund Consolidation: Vehicle Purchases, Amber Valles- Public Works Department Coordinator:*

To consider, discuss, and take any necessary action regarding fund consolidation for vehicle purchases within the Public Works Department budget.

30. *On-Site Fuel Stations Proposal, Amber Valles- Public Works Department Coordinator:*

To consider, discuss, and take any necessary action regarding possible *on-site fuel stations* available at various County properties.

CONSENT AGENDA

31. *Proposed Consent Agenda, Shelby Rigtrup- Public Information Officer:*

To consider, discuss, and take any necessary action regarding the following *Proposed Consent Agenda*:

31a.) Unimproved Property Contract:

To consider, discuss, and take any necessary action to *approve* an *Unimproved Property Contract* by and between Ector County, Texas, and Victor Kirk Gaxiola and Dennis Alberto Gaxiola, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

31b.) Unimproved Property Contract:

To consider, discuss, and take any necessary action to *approve* an *Unimproved Property Contract* by and between Ector County, Texas, and Ramiro Jimenez Hernandez and Angel T. Urias, authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

31c.) Unimproved Property Contract:

To consider, discuss, and take any necessary action to *approve* an *Unimproved Property Contract* by and between Ector County, Texas, and Sara Yurida Cuevas Mascorro, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

31d.) Unimproved Property Contract:

To consider, discuss, and take any necessary action to *approve* an *Unimproved Property Contract* by and between Ector County, Texas, and Samantha Adriana Davila, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

31e.) Unimproved Property Contract:

To consider, discuss, and take any necessary action to *approve* an *Unimproved Property Contract* by and between Ector County, Texas, and Edgar Corrales Tercero, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

31f.) Unimproved Property Contract:

To consider, discuss, and take any necessary action to *approve* an *Unimproved Property Contract* by and between Ector County, Texas, and Hugo Escarsega-Mora and Cruz Celia Zubia, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

31g.) Unimproved Property Contract:

To consider, discuss, and take any necessary action to *approve* an *Unimproved Property Contract* by and between Ector County, Texas, and Janette Anchondo Favela, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

31h.) Unimproved Property Contract:

To consider, discuss, and take any necessary action to *approve* an *Unimproved Property Contract* by and between Ector County, Texas, and Karen Edith Magallanes Conteras, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

31i.) Unimproved Property Contract:

To consider, discuss, and take any necessary action to *approve* an *Unimproved Property Contract* by and between Ector County, Texas, and Rodrigo Guerra Otero, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

31j.) Unimproved Property Contract:

To consider, discuss, and take any necessary action to *approve* an *Unimproved Property Contract* by and between Ector County, Texas, and Luis Suarez, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

31k.) Unimproved Property Contract:

To consider, discuss, and take any necessary action to *approve* an *Unimproved Property Contract* by and between Ector County, Texas, and Sonia Jaquez Valenzuela, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

31l.) Unimproved Property Contract:

To consider, discuss, and take any necessary action to *approve* an *Unimproved Property Contract* by and between Ector County, Texas, and Gabriel Serrano Carrasco, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

31m.) Unimproved Property Contract:

To consider, discuss, and take any necessary action to *approve* an *Unimproved Property Contract* by and between Ector County, Texas, and Susanna Mendoza, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

31n.) Unimproved Property Contract:

To consider, discuss, and take any necessary action to *approve* an *Unimproved Property Contract* by and between Ector County, Texas, and Karime Lozano Hernandez and Yurika Chavez, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

31o.) Unimproved Property Contract:

To consider, discuss, and take any necessary action to *approve* an *Unimproved Property Contract* by and between Ector County, Texas, and Hervey Levario Jr., and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

31p.) Unimproved Property Contract:

To consider, discuss, and take any necessary action to *approve* an *Unimproved Property Contract* by and between Ector County, Texas, and Ever Vergara, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

31q.) Unimproved Property Contract:

To consider, discuss, and take any necessary action to *approve* an *Unimproved Property Contract* by and between Ector County, Texas, and Jose Banuelos, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

31r.) Unimproved Property Contract:

To consider, discuss, and take any necessary action to *approve* an *Unimproved Property Contract* by and between Ector County, Texas, and BPBK, LLC., and authorize the County Judge, and any other necessary party, to sign all documents associated with this item.

31s.) Unimproved Property Contract:

To consider, discuss, and take any necessary action to *approve* an *Unimproved Property Contract* by and between Ector County, Texas, and Erasmo Antonio Quezada Miranda, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

BUDGET/FINANCIAL

32. *County Airport Expenses, Amber Valles- Public Works Department Coordinator:*

To consider, discuss, and take any necessary action to discuss County Airport expenses and which departments are responsible for associated expenses.

33. *Authorization of Payment: JP #1 Laptop, Tristan Marquez- County Auditor:*

To consider, discuss, and take any necessary action to *approve* payment of a laptop in the amount of \$1,198.10, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; this item was delivered to the Ector County Courthouse, but never received by Justice of the Peace #1.

34. *Budget Amendment Request, Tristan Marquez- County Auditor:*

To consider, discuss, and take any necessary action to *approve* a *budget amendment* to General Fund, Justice of the Peace #1, Departmental Furniture & Equipment, 001-201-4199 from Unreserved Fund Balance, 001-3310 for \$1,200.00, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

35. *Financial Reports/Statements, Tristan Marquez- County Auditor:*

To consider, discuss, and take any necessary action to *approve* the *Accounts Payable Fund Requirements Report* for May 13th, 2025, and review County financial statements and reports.

PROJECTS/WORKSHOPS

36. *Courthouse Design-Build Project: Kickoff Meeting/Visioning Workshop, Shelby Rigtrup- Public Information Officer:*

To consider, discuss, and take any necessary action to hold a *Visioning Workshop* with the Design-Build team regarding the Ector County Courthouse Design-Build Project.

EXECUTIVE SESSION

37. *Legal Matters, Eddie Landrum- Development Services Director:*

To consider, discuss, and take any necessary action regarding *legal matters* pursuant to Title 5, Chapter 551, Section 551.071, Texas Government Code, in relation to adopted County regulations on platting & replatting and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

38. *Legal Matters, John Henderson- Commissioners' Court Attorney and Grant Writer:*

To consider, discuss, and take any necessary action regarding *legal matters* pursuant to Title 5, Chapter 551, Section 551.071, Texas Government Code, in relation to the possible annexation of the future site of the Ector County Juvenile Detention Center by the City of Odessa.

39. *Legal Matters, John Henderson- Commissioners' Court Attorney and Grant Writer:*

To consider, discuss, and take any necessary action regarding *legal matters* pursuant to Title 5, Chapter 551, Section 551.071, Texas Government Code, in relation to oil and gas production located at the Ector County-Odessa Schlemeyer Field Airport.

40. *Personnel Matters, Lucy Soto- Purchasing Director:*

To consider, discuss, and take any necessary action regarding *personnel matters* pursuant to Title 5, Chapter 551, Section 551.074, Texas Government Code, in relation to corrections on a "change in status" form for a staff member, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

41. *Personnel Matters, Dustin Fawcett- Ector County Judge:*

To consider, discuss, and take any necessary action regarding *personnel matters* pursuant to Title 5, Chapter 551, Section 551.074, Texas Government Code, in relation to the Ector County Human Resources Director position.

ADJOURN

If necessary, following any closed or executive meeting, the Commissioners' Court will convene in open session to take any final action, decision, or vote on any matter deliberated in a closed meeting which has properly been noticed in compliance with Chapter 551 Government Code of Texas.

If, during the course of the meeting covered by the notice, the Commissioners' Court needs to meet in executive session, then such closed or executive meeting or session, pursuant to Chapter 551, Government Code of Texas, will be held by the Commissioners' Court on the date, hour, and place given in this notice or as soon after the commencement of the meeting covered by this notice as the court may conveniently meet in such closed or executive meeting or session convening and concerning any and all subjects and for any and all purposes permitted by Chapter 551 of said Government Code.

Posted on May 08, 2025
At 05:06 PM


A handwritten signature in black ink that reads "Marco Dominguez". The signature is written in a cursive, flowing style.

Deputy Ector County Clerk

The Ector County Commissioners' Court meetings are available to all persons regardless of disability. Individuals with disabilities who require special assistance should contact the Ector County Commissioners' Assistant at (432) 498-4000 or 1070 East 8th Street, Room 7 78, Odessa, Texas 79761 during normal business hours and at least one (1) business day in advance.

If necessary, following any closed or executive meeting, the Commissioners' Court will convene in open session to take any final action, decision, or vote on any matter deliberated in a closed meeting which has properly been noticed in compliance with Chapter 551 Government Code of Texas.

If, during the course of the meeting covered by the notice, the Commissioners' Court needs to meet in executive session, then such closed or executive meeting or session, pursuant to Chapter 551, Government Code of Texas, will be held by the Commissioners' Court on the date, hour, and place given in this notice or as soon after the commencement of the meeting covered by this notice as the Court may conveniently meet in such closed or executive meeting or session convening and concerning any and all subjects and for any and all purposes permitted by Chapter 551 of said Government Code.

X 

Dustin Fawcett
Ector County Judge

ATTEST:

X 
Jennifer Martin
County Clerk

The Ector County Commissioners' Court meetings are available to all persons regardless of disability. Individuals with disabilities who require special assistance should contact the Ector County Commissioners' Assistant at (432) 498-4000 or 1010 East 8th Street, Room 118, Odessa